

## TRIP SUMMARY

## Objectives

- Describe how the Trip Summary form can be utilized
- Demonstrate ability to complete the Trip Summary form

## Trip Summary

- 1 form for each trip
- Form in Observer Logbook
- Sections:
  - Dates on board
  - Crew & other trip information
  - Target species & product info
  - Debriefing summary
- Information from you, captain, debriefer

Trip Summary			
Embarkation	Date (dd/mm/yy)	Time (24-hr clock)	Port (city, country)
Departure	Date (dd/mm/yy)	Time (24-hr clock)	Port (city, country)
Return	Date (dd/mm/yy)	Time (24-hr clock)	Port (city, country)
Debarkation	Date (dd/mm/yy)	Time (24-hr clock)	Port (city, country)
Additional port stops?			
Captain name / address		Nationality	Years in fishery
Mate name / address		Nationality	Years in fishery
Fish master name / address		Nationality	Years in fishery
Crew size (excl. observer)	Crew list attached? Y / N		
Gear type (circle one)	TBB / OTB-___ / OTM-___ / TBS / PS / LLD / LLS / FPO / GND / Other: _____		
Primary target	Packaging (circle one)	Boxed or bagged / Binned on ice / Loose / Other _____	
Secondary target			
Fish sales			

Trip Summary			
<b>Embarkation</b>	Date (dd/mm/yy)	Time (24-hr clock)	Time zone (+/- hrs)
<b>Departure</b>	Date (dd/mm/yy)	Time (24-hr clock)	Port (city, country)
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Gear type (circle one)	TBB / OTB-__ / OTM-__ / TBS / PS / LLD / LLS / FPO / GND / Other: _____		
Primary target	Packaging (circle one)	Boxed or bagged / Binned on ice / Loose / Other _____	
Secondary target			
<b>Fish sales</b>			
		Location(s):	
		Buyer name(s):	
<b>Products</b> (list species groups for each)			Product Wt (kg)
Whole:			
Tail off:			
Head off:			
Head & tail off:			
Head off & gutted:			
Fillet:			
Other:			
Other:			

Gear type (circle one)	TBB / OTB-__ / OTM-__ / TBS / PS / LLD / LLS / FPO / GND / Other: _____		
Primary target	Packaging (circle one)	Boxed or bagged / Binned on ice / Loose / Other _____	
Secondary target			
<b>Fish sales</b>			
		Location(s):	
		Buyer name(s):	
<b>Products</b> (list species groups for each)			Product Wt (kg)
Whole:			
Tail off:			
Head off:			
Head & tail off:			
Head off & gutted:			
Fillet:			
Other:			
Other:			

Debriefing			
Forms Completed (check all applicable)			
Observer Logbook	Compliance checklist	Vessel and aircraft sighting	
Vessel Information	Safety checklist	Floatsam (PS only)	
Trip Summary	Species ID (new spp encountered)	Daily log (applies to PS only)	
Gear Description	Lengths	Marine Debris	
Total catch & effort (set/haul)	Age structures		
Catch composition	Photo log		
Total sets/hauls	# sets/hauls sampled		
Mortality & sightings (circle Y or N for each)			
	Mortality	Species (code, #)	Sightings
Marine mammal	Y / N		Y / N
Sea turtle	Y / N		Y / N
Seabirds	Y / N		Y / N
	Y / N		Y / N
Accommodations			
# crew assigned to room	Fresh water	Y / N	
Adequate storage	Toilet	Y / N	
Food		Y / N	
Sampling advice?			
Debriefing and data checking/tracking			
Debriefing name			
Debriefing date / location			

Debriefing			
Forms Completed (check all applicable)			
Observer Logbook	Compliance checklist	Vessel and aircraft sighting	
Vessel Information	Safety checklist	Floatsam (PS only)	
Trip Summary	Species ID (new spp encountered)	Daily log (applies to PS only)	
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	Mortality	Species (code, #)	Sightings
Marine mammal	Y / N		Y / N
Sea turtle	Y / N		Y / N
Seabirds	Y / N		Y / N
	Y / N		Y / N
Accommodations			
# crew assigned to room	Fresh water	Y / N	
Adequate storage	Toilet	Y / N	
Food		Y / N	
Sampling advice?			
Debriefing and data checking/tracking			
Debriefing name			
Debriefing date / location			

Debriefing and data checking/tracking	
Debriefing name	
Debriefing date / location	
Date data submitted	Date data entry
Date data finalized	Date data entry verified
Debriefing Notes	

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## Activity

- Complete the blank Trip Summary form using information on the handout
- 15 minutes

## Summary

- How often should you complete the Trip Summary form?
- What are 3 types of information collected on this form?
- Where do you get the information for this form?

## Trip Summary Form – Activity Handout

Complete the Trip Summary form using the following information:

You board the Liberian trawler Avatar 27 on April 7, 2011 at 11:25 a.m in Monrovia. The vessel departs April 8 at 3:30 p.m.

The captain, Ben Smiley, is Liberian, has worked in this fishery since January, 2001 He lives in Robertsport. The mate, Rusty Nugent, has worked on trawlers for 3 years. He's originally from Ghana and now lives in Buchanan.

The vessel does not have a fish master.

There are 14 crew on board and you have a copy of the full crew list. The vessel is a bottom trawler and deploys gear from abeam. The primary targets are pink shrimp (*Penaeus notialis*) and deepwater rose shrimp (*Parapenaeus longirostris*). Secondary groups that were retained although not intentionally targeted include a variety of the croakers (*Sciaenidae*), threadfins (*Polynemidae*) & seabreams (*Sparidae*). All fish were either boxed or bagged.

You disembarked before the vessel offloaded any fish so the buyer is unknown but you observed the following retained products while on board:

- **Whole:** Invertebrates: *Penaeus notialis* (Natania); *Parapenaeus longirostris* (Natania); *Parapenaeopsis atlantica* (Natania), *Portunus* spp. (Brachyura), *Sepia officinalis* (Cephalopoda); Fish: guitarfish (Rajiformes), *Galeoides decadactylus* (Percoidei), *Pentanemus quinquarius* (Percoidei), *Dentex dentex* & *Dentex* spp (Percoidei, Sparidae). Carton weight was 25kg.
- **Tail off:** stingray (Rajiformes); Carton weight was 20kg.
- **Head off & gutted:** *Pseudotolithus elongatus* PSE; *Pseudotolithus typus* PTY (Percoidei, Sciaenidae), *Lutjanus dentatus* (Percoidei; Lutjanidae); Carton weight was 25kg.
- **Wings only:** *Raja* spp (Rajiformes). Carton weight was 20kg.

By the end of the trip you sampled 47 of 63 hauls and completed the observer logbook (including vessel information, trip summary, compliance checklist, safety checklist and photo log), gear description for shrimp trawl, total catch & effort, catch composition, and 27 species ID forms. You also saw one green turtle while steaming back to port.

You shared a room with 5 others. Storage was out on deck under a shelter. As long as you kept your gear secured and covered, the location was adequate. You were served 2 meals a day and had access to unlimited drinking water. The toilet worked intermittently and you occasionally used a bucket on deck. The next observer should bring extra plastic bags or sheeting to protect sampling gear from the elements.

The vessel returns to Monrovia on May 20 at 0800 and you disembark at 11a.m.

Trip Summary				
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<b>Return</b>	Date (dd/mm/yy)	Time (24-hr clock)	Port (city, country)	
<b>Debarkation</b>	Date (dd/mm/yy)	Time (24-hr clock)	Port (city, country)	
Additional port stops?				
Captain name / address			Nationality	Years in fishery
Mate name / address			Nationality	Years in fishery
Fish master name / address			Nationality	Years in fishery
Crew size (excl. observer)		Crew list attached?	Y / N	
Gear type (circle one)	TBB / OTB-__ / OTM-__ / TBS / PS / LLD / LLS / FPO / GND / Other:_____			
Primary target	Packaging (circle one)	Boxed or bagged / Binned on ice / Loose / Other _____		
Secondary target				
<b>Fish sales</b>				
Location(s):				
Buyer name(s):				
<b>Products</b> (list species groups for each)				<b>Product Wt (kg)</b>
Whole:				
Tail off:				
Head off:				
Head & tail off:				
Head off & gutted:				
Fillet:				
Other:				
Other:				

## Debriefing

### Forms Completed (check all applicable)

Observer Logbook		Compliance checklist		Vessel and aircraft sighting	
Vessel Information		Safety checklist		Floatsam (PS only)	
Trip Summary		Species ID (new spp encountered)		Daily log (applies to PS only)	
Gear Description		Lengths		Marine Debris	
Total catch & effort (set/haul)		Age structures			
Catch composition		Photo log			
Total sets/hauls		# sets/hauls sampled			

### Mortality & sightings (circle Y or N for each)

	Mortality	Species (code, #)	Sightings	Species (code, #)
Marine mammal	Y / N		Y / N	
Sea turtle	Y / N		Y / N	
Seabirds	Y / N		Y / N	
	Y / N		Y / N	

### Accommodations

# crew assigned to room		Fresh water	Y / N
Adequate storage	Y / N	Toilet	Y / N
Food	Y / N		

Sampling advice?

### Debriefing and data checking/tracking

Debriefing name			
Debriefing date / location			
Date data submitted		Date data entry	
Date data finalized		Date data entry verified	

Debriefing Notes