

TRIP SUMMARY

Objectives

- ① Describe how the Trip Summary form can be utilized
- ① Demonstrate ability to complete the Trip Summary form

Trip Summary

- ◎ 1 form for each trip
- ◎ Form in Observer Logbook
- ◎ Sections:
 - Dates on board
 - Crew & other trip information
 - Target species & product info
 - Debriefing summary
- ◎ Information from you, captain, debriefer

Trip Summary

Embarkation	Date (dd/mm/yy)	Time (24-hr clock)	Time zone (+/- hrs)	Port (city, country)
Departure	Date (dd/mm/yy)	Time (24-hr clock)	Port (city, country)	
Return	Date (dd/mm/yy)	Time (24-hr clock)	Port (city, country)	
Debarkation	Date (dd/mm/yy)	Time (24-hr clock)	Port (city, country)	

Additional port stops?

Captain name / address			Nationality	Years in fishery
Mate name / address			Nationality	Years in fishery
Fish master name / address			Nationality	Years in fishery
Crew size (excl. observer)		Crew list attached?	Y / N	

Gear type (circle one)	TBB / OTB-__ / OTM-__ / TBS / PS / LLD / LLS / FPO / GND / Other: _____		
Primary target	Packaging (circle one)	Boxed or bagged / Binned on ice / Loose / Other _____	
Secondary target			
Fish sales			

Trip Summary

Embarkation	Date (dd/mm/yy)	Time (24-hr clock)	Time zone (+/- hrs)	Port (city, country)
Departure	Date (dd/mm/yy)	Time (24-hr clock)	Port (city, country)	
Return	Date (dd/mm/yy)	Time (24-hr clock)	Port (city, country)	
Debarkation	Date (dd/mm/yy)	Time (24-hr clock)	Port (city, country)	

Additional port stops?

Captain name / address	Nationality	Years in fishery
Mate name / address	Nationality	Years in fishery
Fish master name / address	Nationality	Years in fishery
Crew size (excl. observer)	Crew list attached?	Y / N

Gear type (circle one) TBB / OTB-__ / OTM-__ / TBS / PS / LLD / LLS / FPO / GND / Other: _____

Primary target	Packaging (circle one)	Boxed or bagged / Binned on ice / Loose / Other _____
Secondary target		

Fish sales

Location(s):

Gear type (circle one)

TBB / OTB-__ / OTM-__ / TBS / PS / LLD / LLS / FPO / GND / Other: _____

Primary target

Packaging (circle one)

Boxed or bagged / Binned on ice / Loose / Other _____

Secondary target

Fish sales

Location(s):

Buyer name(s):

Products (list species groups for each)

Product Wt (kg)

Whole:

Tail off:

Head off:

Head & tail off:

Head off & gutted:

Fillet:

Other:

Other:

Debriefing

Forms Completed (check all applicable)

Observer Logbook	Compliance checklist	Vessel and aircraft sighting
Vessel Information	Safety checklist	Floatsam (PS only)
Trip Summary	Species ID (new spp encountered)	Daily log (applies to PS only)
Gear Description	Lengths	Marine Debris
Total catch & effort (set/haul)	Age structures	
Catch composition	Photo log	
Total sets/hauls	# sets/hauls sampled	

Mortality & sightings (circle Y or N for each)

	Mortality	Species (code, #)	Sightings	Species (code, #)
Marine mammal	Y / N		Y / N	
Sea turtle	Y / N		Y / N	
Seabirds	Y / N		Y / N	
	Y / N		Y / N	

Accommodations

# crew assigned to room		Fresh water	Y / N	
Adequate storage	Y / N	Toilet	Y / N	
Food	Y / N			

Sampling advice?

Debriefing and data checking/tracking

Debriefing name	
Debriefing date / location	

Debriefing

Forms Completed (check all applicable)

Observer Logbook		Compliance checklist		Vessel and aircraft sighting	
Vessel Information		Safety checklist		Floatsam (PS only)	
Trip Summary		Species ID (new spp encountered)		Daily log (applies to PS only)	
Gear Description		Lengths		Marine Debris	
Total catch & effort (set/haul)		Age structures			
Catch composition		Photo log			
Total sets/hauls		# sets/hauls sampled			

Mortality & sightings (circle Y or N for each)

	Mortality	Species (code, #)	Sightings	Species (code, #)
Marine mammal	Y / N		Y / N	
Sea turtle	Y / N		Y / N	
Seabirds	Y / N		Y / N	
	Y / N		Y / N	

Accommodations

# crew assigned to room		Fresh water	Y / N
Adequate storage	Y / N	Toilet	Y / N
Food	Y / N		

Sampling advice?

Debriefing and data checking/tracking

Debriefing name	
Debriefing date / location	

Debriefing and data checking/tracking

Debriefing name			
Debriefing date / location			
Date data submitted		Date data entry	
Date data finalized		Date data entry verified	

Debriefing Notes

Activity

- Complete the blank Trip Summary form using information on the handout
- 15 minutes

Trip Summary

Embarkation	Date (dd/mm/yy) 07/04/11	Time (24-hr clock) 1125	Time zone (+/- hrs) 0	Port (city, country) Monrovia, LBR
Departure	Date (dd/mm/yy) 08/04/11	Time (24-hr clock) 1530		Port (city, country) Monrovia, LBR
Return	Date (dd/mm/yy) 20/05/11	Time (24-hr clock) 0800		Port (city, country) Monrovia, LBR
Debarkation	Date (dd/mm/yy) 20/05/11	Time (24-hr clock) 1100		Port (city, country) Monrovia, LBR

Additional port stops?

Captain name / address Ben Smiley, Robertsport, LBR	Nationality LBR	Years in fishery 10
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Mate name / address Rusty Nugent, Buchanan, LBR	Nationality GHA	Years in fishery 3
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Fish master name / address	Nationality	Years in fishery
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Crew size (excl. observer)	14	Crew list attached?	<input checked="" type="radio"/> Y <input type="radio"/> N
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Gear type (circle one)	TBB / <input checked="" type="radio"/> DTB-2 / OTM-__ / TBS / PS / LLD / LLS / FPO / GND / Other: _____
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Primary target Pink shrimp (SOP)	Packaging (circle one)	<input checked="" type="radio"/> Boxed or bagged <input type="radio"/> Binned on ice / Loose / Other _____
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Secondary target Deepwater rose shrimp (DPS)
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Fish sales

Gear type (circle one)

TBB / OTB-__ / OTM-__ / TBS / PS / LLD / LLS / FPO / GND / Other: _____

Primary target

Packaging (circle one)

Boxed or bagged / Binned on ice / Loose / Other _____

Secondary target

Fish sales

Location(s): **Monrovia**

Buyer name(s): **Unknown**

Products (list species groups for each)

Product Wt (kg)

<input checked="" type="checkbox"/>	Whole: SOP, DPS, GUS, CRS, IEO, GUZ, GAL, PET, DEC, DEX	25
<input checked="" type="checkbox"/>	Tail off: STT	20
	Head off:	
	Head & tail off:	
<input checked="" type="checkbox"/>	Head off & gutted: PSE, PTY, LJE	25
	Fillet:	
<input checked="" type="checkbox"/>	Other: SKA	20
	Other:	

Debriefing

Forms Completed (check all applicable)

Observer Logbook	<input checked="" type="checkbox"/>	Compliance checklist	<input checked="" type="checkbox"/>	Vessel and aircraft sighting
Vessel Information	<input checked="" type="checkbox"/>	Safety checklist	<input checked="" type="checkbox"/>	Floatsam (PS only)
Trip Summary	<input checked="" type="checkbox"/>	Species ID (new spp encountered)	<input checked="" type="checkbox"/>	Daily log (applies to PS only)
Gear Description	<input checked="" type="checkbox"/>	Lengths		Marine Debris
Total catch & effort (set/haul)	<input checked="" type="checkbox"/>	Age structures		
Catch composition	<input checked="" type="checkbox"/>	Photo log	<input checked="" type="checkbox"/>	
Total sets/hauls	63	# sets/hauls sampled	47	

Mortality & sightings (circle Y or N for each)

	Mortality	Species (code, #)	Sightings	Species (code, #)
Marine mammal	Y / <input checked="" type="checkbox"/> N		Y / <input checked="" type="checkbox"/> N	
Sea turtle	Y / <input checked="" type="checkbox"/> N		<input checked="" type="checkbox"/> Y / <input checked="" type="checkbox"/> N	TUG, 1
Seabirds	Y / <input checked="" type="checkbox"/> N		Y / <input checked="" type="checkbox"/> N	
	Y / N		Y / N	

Accommodations

# crew assigned to room	5	Fresh water	<input checked="" type="checkbox"/> Y / N
Adequate storage	<input checked="" type="checkbox"/> Y / N	Toilet	<input checked="" type="checkbox"/> Y / N
Food	<input checked="" type="checkbox"/> Y / N		

Sampling advice?

Storage always wet so bring extra plastic bags or sheeting;
toilet intermittent

Debriefing and data checking/tracking

Debriefing name	
Debriefing date / location	

Summary

- ① How often should you complete the Trip Summary form?
- ② What are 3 types of information collected on this form?
- ③ Where do you get the information for this form?