# TRIP SUMMARY

## Objectives

- Describe how the Trip Summary form can be utilized
- Demonstrate ability to complete the Trip Summary form

## Trip Summary

- 1 form for each trip
- Form in Observer Logbook
- Sections:
  - Dates on board
  - Crew & other trip information
  - Target species & product info
  - Debriefing summary
- Information from you, captain, debriefer

			Trip Sur	nmary			
Embarkation	Date (dd/mm/)	(y)	Time (24-hr clo	ck) Time zo	ne (+/- hrs)	Port (city, country)	
Departure	Date (dd/mm/)	y)	Ti	ime (24-hr clo	ck) i	Port (city, country)	
Return	Date (dd/mm/)	y)	Ti	ime (24-hr clo	ck) i	Port (city, country)	
Debarkation	Date (dd/mm/)	Date (dd/mm/yy)		Time (24-hr clock)		Port (city, country)	
Additional port stops	?						
Captain name / address					1	Nationality	Years in fishery
Mate name / address					1	Nationality	Years in fishery
Fish master name / address					1	Nationality	Years in fishery
Crew size (exc	l. observer)	Crew	list attached?	Y / N			
Gear type (circle one)	3 / OTB / OT	M/TBS/P	S/LLD/LLS	/ FPO / (	GND / Othe	er:	
Primary target		Packaging (circle one)	ked or bagged	I / Binned	on ice / Lo	ose / Other	
Secondary target							
Fish sales		1					

		Trip Sum	mary			
Embarkation	Date (dd/mm/yy)	Time (24-hr clock)	Time zone (+/- hrs)	Port (city, country)		
Departure	Date (dd/mm/yy)	Time	(24-hr clock)	Port (city, country)		
Return	Date (dd/mm/yy)	Time	(24-hr clock)	Port (city, country)		
Debarkation	Date (dd/mm/yy)	Time	(24-hr clock)	Port (city, country)		
Additional port stops	?					
				_		
Captain name / address				Nationality	Years in fishery	
Mate name / address				Nationality Years in fish		
Fish master name / address				Nationality	Years in fishery	
i isii iliasiei fiallie / audiess				reactoriality	rears in namery	
Crew size (exc	I. observer)	Crew list attached?	/ N	•		
Gear type (circle one)	3 / OTB / OTM / TI	BS/PS/LLD/LLS/	FPO / GND / Otl	her:		
Primary target	Packagin (circle one		Binned on ice / I	Loose / Other		
Secondary target						
Cial calca						

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Gear type (circle one) TBB / OTB / OT	M/ TB\$	S / PS / LLD / LLS / FPO / GND / Other:	
Primary target	Packaging (circle one)	Boxed or bagged / Binned on ice / Loose / Other	
Secondary target			
	l		
Fish sales			
Loc	ation(s):		
	name(s):		
Duyeri	iame(s).		
			Product
Products (list species groups	for each	1)	Wt (kg)
Whole:		·/	(-0)
Tail off:			
Head off:			
Head & tail off:			
Head off & gutted:			
Fillet:			
Other:			
Other:			

		Debri	iefing				
Forms Completed (check all applicable)							
Observer Logbook		Compliance checklist				Vessel and aircraft sighting	
Vessel Information			Safety che	cklist		Floatsam (PS only)	
Trip Summary		Species ID (new	spp encount	tered)		Daily log (applies to PS only)	
Gear Description			Le	ngths		Marine Debris	
Total catch & effort (set/haul)			Age struc	tures			
Catch composition			Pho	to log			
Total sets/hauls	# sets	/hauls sampled				•	
Mortality & sightings (circle Y or N for each	:h)						
	Mortality	Species (co	de, #)	Sighti	ings	Species (code, #)	
Marine mammal	Y / N			Υ /	N		
Sea turtle	Y / N	N		Υ /	N		
Seabirds	Y / N	N		Υ /	N		
	Y / N			Υ /	N		
Accomodations		ļ.					
# crew assigned to rooom		I	Fresh water	Υ /	N		
Adequate storage	Y / N		Toilet	Υ /	N		
Food	Y / N						
Sampling advice?							
							- 1
							- 1
					_		_
Debriefing and data checking/tracking							
Debriefer name							
Debriefing date / location							

Debriefing								
Forms Completed (check all a	applicable)							
Observ	er Logbook		Con	npliance che	cklist		Vessel and aircraft sighting	
Vessel	Information			Safety che	cklist		Floatsam (PS only)	
Triy	p Summary		Species ID (new s	spp encounf	tered)		Daily log (applies to PS only)	
Gear	Description			Le	ngths		Marine Debris	
Total catch & effor	rt (set/haul)			Age struc	tures			
Catch c	composition			Pho	to log			
Total sets/hauls		# sets	s/hauls sampled					
Mortality & sightings (circle Y	or N for eac	h)						
		Mortality	y Species (co	de, #)	Sigh	ntings	Species (code, #)	
Marir	ne mammal	Y / N			Υ /	/ N		
	Sea turtle	Y / N			Υ /	/ N		
	Seabirds	Y / N	N		Υ /	/ N		
		V / N			<b>V</b> /	/ N		
Accomodations								
# crew assigne	d to rooom		F	Fresh water	Υ /	/ N		
Adequ	ate storage	Y / N		Toilet	Υ /	/ N		
	Food	Y / N						
Sampling advice?								

Debriefing and data checking/tracking		
Debriefer name		
Debriefing date / location		

Debriefing and data checking/tracking						
Debriefer name						
Debriefing date / location						
Date data submitted		Date data entry				
Date data finalized		Date data entry verified				

Debriefer Notes

## Activity

- Complete the blank Trip Summary form using information on the handout
- 15 minutes

Trip Summary							
Embarkation	Date (dd/mm/yy) 07/04/11	Time (24-hr clo 1125		Port (city, country)			
Departure	Date (dd/mm/yy) 08/04/11		ime (24-hr clock) 1530	Monrovia, LBR Port (city, country) Monrovia, LBR			
Return	Date (dd/mm/yy) 20/05/11		ime (24-hr clock) 0800	Port (city, country)  Monrovia, LBR  Port (city, country)			
Debarkation	Date (dd/mm/yy) 20/05/11	Ti	ime (24-hr clock) 1100	Port (city, country) Monrovia, LBR			
Additional port stops?							
Captain name / address				Nationality	Years in fishery		
Ben Smiley	, Robertspo	ort, LBR		LBR	10		
Rusty Nuge	•		Nationality GHA	Years in fishery			
Fish master name / address Nationality					Years in fishery		
Crew size (excl. obs	erver) 14 Crew lis	st attached?	YN	1	-		
Gear type (circle one)							
Primary target Pink shrimp (SOF	Primary target Pink shrimp (SOP)  Packaging (circle one)  Roxed or bagged Binned on ice / Loose / Other						
Deepwater rose shr	imp (DP\$)						
Fish sales							

	<del></del>		
Gear type (circle one) TBB / OTB / O	TM/TBS/PS/LLD/LLS/FPO/GND/Other:		
Primary target	Packaging (circle one) Boxed or bagged / Binned on ice / Loose / Other		
Secondary target			
Fish sales			
Lo	cation(s): Monrovia		
Buyer	name(s): Unknown		
Products (list species group	s for each)	Product Wt (kg)	
X Whole: SOP, DPS, G	US, CRS, IEO, GUZ, GAL, PET, DEC, DEX	25	
X Tail off: STT		20	
Head off:			
Head & tail off:			
X Head off & gutted: PSE, PTY, LJE			
Fillet:			
X Other: SKA		20	
Other:			

Debriefing								
Forms Completed (check all appl	licable)							
Observer L	ogbook	X	Con	npliance che	cklist	X	Vessel and aircraft sighting	
Vessel Information		X		Safety che	cklist	X	Floatsam (PS only)	
Trip Summary		X	Species ID (new	spp encount	ered)	X	Daily log (applies to PS only)	
Gear Des	cription	X		Ler	ngths		Marine Debris	
Total catch & effort (se	et/haul)	X		Age struc	tures			
Catch comp	position	X		Phot	to log	X		
Total sets/hauls 6	33	# sets/h	nauls sampled	47		•		
Mortality & sightings (circle Y or N	N for eac	h)						
		Mortality	tality Species (code, #)		Sigh	tinas	Species (code, #)	
Marine m	nammal	Y / N			Y	/ N		
Se	ea turtle	Y / N	/N		Y	/ N	TUG, 1	
S	Seabirds	Y/N	/N		Υ	/N		
		Y / N			Υ	/ N		
Accomodations								
# crew assigned to	rooom	<u>5</u>	1	Fresh water	Y	/ N		
Adequate	storage	Y / N		Toilet	Y	/ N		
	Food	Y / N						
Sampling advice?								
Storage always toilet intermittent	Storage always wet so bring extra plastic bags or sheeting;							
Debriefing and data checking/trac	cking							
Debriefe	er name							

Debriefing date / location

#### Summary

- How often should you complete the Trip Summary form?
- What are 3 types of information collected on this form?
- Where do you get the information for this form?