

# TRIP SUMMARY

# Objectives

- Describe how the Trip Summary form can be utilized
- Demonstrate ability to complete the Trip Summary form

# Trip Summary

- ◎ 1 form for each trip
- ◎ Form in Observer Logbook
- ◎ Sections:
  - Dates on board
  - Crew & other trip information
  - Target species & product info
  - Debriefing summary
- ◎ Information from you, captain, debriefer

## Trip Summary

Embarkation	Date (dd/mm/yy)	Time (24-hr clock)	Time zone (+/- hrs)	Port (city, country)
Departure	Date (dd/mm/yy)	Time (24-hr clock)		Port (city, country)
Return	Date (dd/mm/yy)	Time (24-hr clock)		Port (city, country)
Debarkation	Date (dd/mm/yy)	Time (24-hr clock)		Port (city, country)

Additional stops?

Captain name / address	Nationality	Years in fishery
Mate name / address	Nationality	Years in fishery
Fish master name / address	Nationality	Years in fishery
Crew size (excl. observer)	Crew list attached?	Y / N

Gear type (circle one) TBB / OTB-\_\_ / OTM-\_\_ / TBS / PS / LLD / LLS / GND / Other: \_\_\_\_\_

Primary target      Packaging (circle one)      Boxed or bagged / Binned on ice / Loose / Other \_\_\_\_\_

Secondary target

Fish sales

Location(s):

## Trip Summary

Embarkation	Date (dd/mm/yy)	Time (24-hr clock)	Time zone (+/- hrs)	Port (city, country)
Departure	Date (dd/mm/yy)	Time (24-hr clock)		Port (city, country)
Return	Date (dd/mm/yy)	Time (24-hr clock)		Port (city, country)
Debarkation	Date (dd/mm/yy)	Time (24-hr clock)		Port (city, country)

Additional stops?

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Mate name / address	Nationality	Years in fishery
Fish master name / address	Nationality	Years in fishery
Crew size (excl. observer)	Crew list attached?	Y / N

Gear type (circle one) TBB / OTB-\_\_ / OTM-\_\_ / TBS / PS / LLD / LLS / GND / Other: \_\_\_\_\_

Primary target Packaging (circle one) Boxed or bagged / Binned on ice / Loose / Other \_\_\_\_\_

Secondary target

Fish sales

Location(s):

Crew size (excl. observer)

Crew list attached:  Y  N

Gear type (circle one)

TBB / OTB-\_\_ / OTM-\_\_ / TBS / PS / LLD / LLS / GND / Other: \_\_\_\_\_

Primary target

Packaging (circle one)

Boxed or bagged / Binned on ice / Loose / Other \_\_\_\_\_

Secondary target

### Fish sales

Location(s):

Buyer name(s):

### Products (list species groups for each)

Whole:

Tail off:

Head off:

Head & tail off:

Head off & gutted:

Fillet:

Other:

Other:

## Debriefing

Forms Completed (check all applicable)

Observer Logbook		Compliance checklist		Vessel and aircraft sighting	
Vessel Information		Safety checklist		Floatsam (PS only)	
Trip Summary		Species ID (new spp encountered)		Daily log (applies to PS only)	
Gear Description		Lengths			
Total catch & effort (set/haul)		Age structures			
Catch composition		Photo log			
Total sets/hauls		# sets/hauls sampled			

Mortality & sightings (circle Y or N for each)

	Mortality	Species (code, #)	Sightings	Species (code, #)
Marine mammal	Y / N		Y / N	
Sea turtle	Y / N		Y / N	
Seabirds	Y / N		Y / N	
	Y / N		Y / N	

Accommodations

# crew assigned to room		Fresh water	Y / N	
Adequate storage	Y / N	Toilet	Y / N	
Food	Y / N			

Sampling advice?

Debriefing and data checking/tracking

Debriefing name			
Debriefing date / location			
Date data submitted		Date data entry	

## Debriefing

Forms Completed (check all applicable)

Observer Logbook		Compliance checklist		Vessel and aircraft sighting	
Vessel Information		Safety checklist		Floatsam (PS only)	
Trip Summary		Species ID (new spp encountered)		Daily log (applies to PS only)	
Gear Description		Lengths			
Total catch & effort (set/haul)		Age structures			
Catch composition		Photo log			
Total sets/hauls		# sets/hauls sampled			

Mortality & sightings (circle Y or N for each)

	Mortality	Species (code, #)	Sightings	Species (code, #)
Marine mammal	Y / N		Y / N	
Sea turtle	Y / N		Y / N	
Seabirds	Y / N		Y / N	
	Y / N		Y / N	

Accommodations

# crew assigned to room		Fresh water	Y / N	
Adequate storage	Y / N	Toilet	Y / N	
Food	Y / N			

Sampling advice:

Debriefing and data checking/typing

Debriefing name			
Debriefing date / location			
Date data submitted		Date data entry	



Adequate storage Y / N

Toilet Y / N

Food Y / N

Sampling advice?

Debriefing and data checking/tracking

Debriefer name

Debriefing date / location

Date data submitted

Date data entry

Date data finalized

Date data entry verified

Debriefer Notes

# Activity

- Complete the blank Trip Summary form using information on the handout
- 15 minutes

## Trip Summary

Embarkation	Date (dd/mm/yy) <b>07/04/11</b>	Time (24-hr clock) <b>1125</b>	Time zone (+/- hrs) <b>0</b>	Port (city, country) <b>Monrovia, LBR</b>
Departure	Date (dd/mm/yy) <b>08/04/11</b>	Time (24-hr clock) <b>1530</b>		Port (city, country) <b>Monrovia, LBR</b>
Return	Date (dd/mm/yy) <b>20/05/11</b>	Time (24-hr clock) <b>0800</b>		Port (city, country) <b>Monrovia, LBR</b>
Debarkation	Date (dd/mm/yy) <b>20/05/11</b>	Time (24-hr clock) <b>1100</b>		Port (city, country) <b>Monrovia, LBR</b>

Additional stops?

Captain name / address <b>Ben Smiley,          Robertsport, LBR</b>	Nationality <b>LBR</b>	Years in fishery <b>10</b>
Mate name / address <b>Rusty Nugent,          Buchanan, LBR</b>	Nationality <b>GHA</b>	Years in fishery <b>3</b>
Fish master name / address	Nationality	Years in fishery

Crew size (excl. observer) **14**      Crew list attached? **Y** N

Gear type (circle one)    **TBB** **OTB-2** / DTM-\_\_ / TBS / PS / LLD / LLS / GND / Other: \_\_\_\_\_

Primary target                      Packaging (circle one) **Boxed or bagged**    Binned on ice / Loose / Other \_\_\_\_\_  
**Rusty Nugent**

Secondary target

**Fish sales**

Location(s):

Crew size (excl. observer)	14	Crew list attached?	<input checked="" type="radio"/> Y <input type="radio"/> N
Gear type (circle one)	TBB / <input checked="" type="radio"/> OTB-2 / DTM-__ / TBS / PS / LLD / LLS / GND / Other: _____		
Primary target	Rusty Nugent	Packaging (circle one)	<input checked="" type="radio"/> Boxed or bagged <input type="radio"/> Binned on ice / Loose / Other _____
Secondary target			
<b>Fish sales</b>			
	Location(s):		
	Buyer name(s):		
<b>Products (list species groups for each)</b>			
<input checked="" type="checkbox"/>	Whole:	SOP, DPS, GUS, CRS, IEO, GUZ, GAL, PET, DEC, DEX	
<input checked="" type="checkbox"/>	Tail off:	STT	
	Head off:		
	Head & tail off:		
<input checked="" type="checkbox"/>	Head off & gutted:	PSE, PTY, LJE	
	Fillet:		
<input checked="" type="checkbox"/>	Other:	SKA	
	Other:		

## Debriefing

Forms Completed (check all applicable)

Observer Logbook	<input checked="" type="checkbox"/>	Compliance checklist	<input checked="" type="checkbox"/>	Vessel and aircraft sighting
Vessel Information	<input checked="" type="checkbox"/>	Safety checklist	<input checked="" type="checkbox"/>	Floatsam (PS only)
Trip Summary	<input checked="" type="checkbox"/>	Species ID (new spp encountered)	<input checked="" type="checkbox"/>	Daily log (applies to PS only)
Gear Description	<input checked="" type="checkbox"/>	Lengths		
Total catch & effort (set/haul)	<input checked="" type="checkbox"/>	Age structures		
Catch composition	<input checked="" type="checkbox"/>	Photo log	<input checked="" type="checkbox"/>	
Total sets/hauls	63	# sets/hauls sampled	47	

Mortality & sightings (circle Y or N for each)

	Mortality	Species (code, #)	Sightings	Species (code, #)
Marine mammal	Y / <span style="border: 1px solid blue; border-radius: 50%; padding: 2px;">N</span>		Y / <span style="border: 1px solid blue; border-radius: 50%; padding: 2px;">N</span>	
Sea turtle	Y / <span style="border: 1px solid blue; border-radius: 50%; padding: 2px;">N</span>		<span style="border: 1px solid blue; border-radius: 50%; padding: 2px;">Y</span> / N	TUG
Seabirds	Y / <span style="border: 1px solid blue; border-radius: 50%; padding: 2px;">N</span>		Y / <span style="border: 1px solid blue; border-radius: 50%; padding: 2px;">N</span>	
	Y / N		Y / N	

Accommodations

# crew assigned to room	5	Fresh water	<span style="border: 1px solid blue; border-radius: 50%; padding: 2px;">Y</span> / N
Adequate storage	Y / N	Toilet	<span style="border: 1px solid blue; border-radius: 50%; padding: 2px;">Y</span> / N
Food	<span style="border: 1px solid blue; border-radius: 50%; padding: 2px;">Y</span> / N		

Sampling advice?

Storage always wet so bring extra plastic bags or sheeting;  
toilet intermittent

Debriefing and data checking/tracking

Debriefing name	
Debriefing date / location	

# Summary

- ① How often should you complete the Trip Summary form?
- ② What are 3 types of information collected on this form?
- ③ Where do you get the information for this form?